

**Media-Upper Providence Free Library - Board of Trustees Meeting**  
**7 PM, Monday, September 26, 2016 – MUPFL Board Room**

***Mission: Providing informational, educational, recreational and cultural resources to meet the needs of Media and Upper Providence residents and the greater community.***

I. Opening of Meeting

- Call to Order: The meeting was called to order at 7:04 PM.
- Present - Trustees: Robin Beaver, Paul Rowe, Robert Yosua, Marie Sciocchetti, Larry Chrzan, Lin Axamethy Floyd, Kelly Schaffer, Doug Williamson; Director: Barbara Hauck-Mah; Advisors: None; Liaisons: Peter Williamson, Bill Campi.
- Absent: Trustees: Michael Pahides, Robert Yosua
- Guests: None

II. Consent Agenda

- Approval of Minutes: Kelly made a motion to approve the July 2016 meeting minutes, seconded by Marie. The motion was approved unanimously. **(Motion #1)**
- President's report: Robin provided her detailed President's report in advance.
- Library Director's Report: Barbara sent the detailed director's report and noted the significant increase in circulation and number of patrons visiting the library since the grand opening.

III. Overall Agenda

- Treasurer's Report
- Internal - see detailed report
- No comments on other committee reports.

IV. DCL Board Meetings - Lin attended the August 2016 meeting, MUPFL will host the September 1 meeting.

V. Old Business

- Reminder about Board Retreat - Saturday, October 8, 2016, 10 AM

VI. New Business

- Insurance update - Marie reported on the selection of the new insurance provider and changes in coverage
- Flood insurance - Marie reported that the current insurance coverage included flood insurance at a significant cost. Paul made a motion to drop the flood insurance, seconded by Larry. The motion was approved unanimously. **(Motion #2)**
- Employee Handbook/Personnel Policy update - Marie notes that the new insurance coverage will likely require an update to this policy. Marie will confer with Barb about this matter.
- Appropriation of remaining capital funds to building Doug made a motion to appropriate up to \$25,000 from the capital fund to be used for additional equipment for the library, seconded by Paul. The motion was approved unanimously. **(Motion #3)**
- Landscaping - Lin commented on the upcoming meeting to create a plan for exterior landscaping, and the Media Borough Councilwoman Amy Johnson was assisting with this.

VII. Public Discussion - None

VIII. Adjournment:

- Doug made a motion to adjourn, seconded by Paul. The motion was approved unanimously. **(Motion #4)**
- The meeting was adjourned at 9:14 PM.

Submitted by Larry Chrzan, Secretary